

# INTERNATIONAL TURKISH HOPE SCHOOL

2014 – 2015 ACADEMIC YEAR

CHITTAGONG SENIOR SECTION

ENGLISH LANGUAGE REVISION – WRITING

CLASS: A Levels

Name : .....

Date : .....

## **Enhance Your Writing Skills With This Guide**

Improving your writing skills means learning what it takes to become a top notch writer. This guide walks you through word choice, sentence structure, mechanics and conventions (better than it sounds!), paragraph writing... even how to write poetry that doesn't rhyme. Read on for writing adventure.

Every person thinks he or she has a good sense of humor. If that were the case, everyone would be funny. Everyone also thinks they write well. That's not the case either. Although not everyone is capable of having a good sense of humor, everyone *is* capable of enhancing their writing. This compilation of articles--with a bit of diligence--will have you tweaking your writing skills in no time. Categories include suggestions for improving word choice, tips for making your sentences more effective and clear, mastering writing mechanics, a guide for paragraphs and general writing tips, and poetry writing helps.

### **Words**

If you entered a cake baking contest with a hefty cash prize to the winner, you'd be sure to buy the best ingredients. You need to do the same for writing. Just like a master chef would never use stale ingredients, a master writer would never use stale words. There are over 10,000 words in the English language, but you only get to use one at a time. It better be a good one.

Not sure which word to use? This list of resources provides tips and strategies for using the best word. With a bit of practice, choosing the best word will become natural.

- [Improve Your Writing by Improving Your Word Choice](#)
- [Make Every Word Count](#)
- [Establish Voice in Writing with Effective Word Choice](#)
- [Denotation and Connotation in Writing](#)
- [Examples of Connotation and Denotation in Writing](#)
- [Tips for Learning Vocabulary](#)
- [Writing Self Assessment](#)
- [Using Word Choice to Establish Mood](#)
- [Improve Vocabulary Through Context Clues](#)
- [Effective Vocabulary Strategies](#)
- [Strategies for Unlocking Word Meanings](#)
- [Word Formation](#)
- [Forming Compound Words](#)
- [Forming New Words](#)

## Sentences

Too often brilliant ideas are presented incoherently in muddled up sentences. Those who understand and can use basic sentence structures effectively write more clearly than those who don't. Being able to combine sentences, eliminate fragments and run-ons, use dependent and independent clauses, and vary sentence lengths and types helps the writer make his or her point clearly and emphatically.

- [Tips for Writing Good Sentences](#)
- [Sentence Combining Made Easy](#)
- [Writing in the Active Voice](#)
- [Basic Sentence Structures](#)
- [The Four Types of Sentences](#)
- [Vary Sentence Types](#)
- [Independent and Dependent Clauses](#)
- [Pronoun-Antecedent Agreement](#)
- [Correcting Fragments and Run-ons](#)
- [Using Parts of Speech to Vary Sentence Beginnings](#) (Especially for Teachers)
- [Writing with Strong Verbs](#)
- [Replacing Weak Adverb-Verb Combinations with Strong Verbs](#)
- [Characteristics of a Good Topic Sentence](#)

## Mechanics

Granted, learning writing mechanics and conventions is about as much fun as... learning writing mechanics and conventions. Before you scoff at their importance, remember that a misplaced comma, incorrect spelling, or a dangling participle will ruin your credibility, no matter how intelligent your thoughts and ideas are. In addition, the effective use of writing conventions provides an additional method of making your writing say what you want it to say.

- [Guidelines for Basic Punctuation Marks](#)
- [Periods, Question Marks, and Exclamation Points](#)
- [Rules for Quotation Marks and Punctuation](#)
- [Rules for Using Apostrophes](#)
- [Comma Rules](#)
- [How to Use a Semicolon](#)
- [Hyphens and Dashes](#)
- [The Seven Functions of Hyphens](#)
- [When to Use Parentheses](#)
- [How to Use Brackets and Braces](#)
- [How and When to Use a Colon](#)
- [Master the 'Other' Punctuation Marks: Ellipses, Slashes, Interrobangs, and Single Quotation Marks](#)
- [When and How to Use Italics](#)
- [Rules for Commas, Semicolons and Quotations for Students](#)
- [Correct Punctuation Use with Bulleted Lists](#)

## Paragraphs and General Tips

Choosing words well and putting them together properly in sentences is a necessary skill for skilled writers. Putting those sentences into well constructed paragraphs is the next step. In this section, gather some tips on writing paragraphs along with general writing tips that will help you put everything together.

- [Paragraph Writing and Paragraph Structure](#)
- [Methods of Developing a Paragraph](#)
- [Transitions](#)
- [The Ten Most Common Mistakes in Writing](#)
- [Writing Tips for Kids](#)

## You Can Write Better!

Whether you want to become the next J.K. Rowling or simply need to communicate more clearly to your coworkers and friends, these writing tips will help you accomplish your goals. Keep in mind that writers write and no matter how much knowledge you acquire, you'll never improve without putting pen to paper or finger to keyboard.

Source:

<http://www.brightubeducation.com/help-with-writing/125419-detailed-guide-to-improving-writing-skills/>